



# St Mary Star of the Sea College P&F Meeting

22 March 2017 (7.00pm) – Polding Learning Centre

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**Attendance:** *Frank Pitt, Scott Sutton, Jennifer Bean, Alexie Bell, Andrew Watts, Anna Tomasiello, Elizabeth Cavdarovski, Mary Hawkins, Rob Anderson, Sharon Doolan, Xiatiq Alsamirae,*

**Apologies:** Angela Hunter

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**Welcome & opening prayer** Dr Pitt

## 1. Minutes of previous meeting (30 August 2016)

Minutes accepted as a true and accurate record of the meeting.

Accepted: Scott Sutton  
Seconded: Rob Anderson

## 2. Correspondence

Sister Rita wrote to the P&F to express her thanks and gratitude to the outgoing Executive Committee and particularly thanked Catherine Sutton for her support.

She still has 6 Woolworths cards.

The freezer is being moved to the canteen and is ready to accept meals. Meals can be delivered to the front office.

## 3. Treasurer's Report

No report provided – see Annual General meeting's report (1 March 2017).

The outgoing treasurer and the incoming treasurer will liaise to conduct a handover of processes related to the Treasurer role.

Three signatories are required for the cheque books/finances of the P&F – recommended that the President, Secretary and Treasurer be those signatories. Alexie Bull to liaise with the bank to finalise these financial arrangements.

## 4. Pastoral Care Report

Catherine Sutton has handed over the process to Elizabeth Cadarovski including names and briefing. Elizabeth will organize for an email to be sent out to interested parents to request more meals.



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## 5. President's Report

Scott thanked the new Executive and encouraged the continued of the P&F by parents.

He provided an update on the Year 7 BBQ organization: generally there are approximately 100 attendees plus helpers. Six year 8 partents have volunteered to help with the BBQ. He recommended that anyone who wants to help on the day should arrive at 3pm (gates open at 2.30pm). Scott will mentor Mary Hawkins on the day.

## 6. Principal's Report

Report attached.

Accepted: Scott Sutton

Seconded: Alexie Bull

In addition to the report, Dr Pitt provided an update on an action from the 1 March 2017 AGM: Emma McGill and Sam Tarros (Principal, Edmund Rice College) have liaised and identified a speaker for parents/adults on strategies for device management in the home. The date is proposed for May/early June . The costs will be shared with Edmund Rice College, but it is envisaged that the P&F will be approached to contribute to the cost of the seminar.

## 7. General Business.

### 1. Support for poorer family/student

Dr Pitt requested that the P&F support the purchase of a uniform for a new senior student. The uniform will cost \$416.90.

Motion: That the P&F support the purchase of uniform for a student brought forward by Dr Pitt.

Motioned: Alexie Bull

Seconded: Scott Sutton

### 2. Canteen

The Canteen is now run by the school, has a new manager and requires parental involvement. The principles of the canteen are to provide healthy choices, to provide opportunities for hospitality, and to cover costs. It is to provide a service for the students rather than to be a business. Volunteers are currently being sought to assist in the canteen. Discussion occurred on what the best method for seeking volunteers is: options included placing a volunteer registration sheet in



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the Introductory Package to year 7's; placing volunteer sheets and information on-line. It was agreed that the newsletter should promote the canteen fortnightly and attach/link to the roster.

There was discussion on the school website canteen links and creating the ability to alter/change orders.

3. Danielle Miller has recently presented a seminar at Holy Spirit on self esteem and image, she is identified as a "Teenage Whisperer" and a charismatic and educational speaker. Perhaps she could be considered as another option for a parent-focused speaker.

4. Piercings and make-up

Mary Hawkins raised the issue of extra piercings and makeup being evident on senior girls. Dr Pit assured the meeting that the school takes their uniform policy seriously and that Emma McGill is monitoring the girls constantly and implementing the policy (resulting in the removal of piercings and makeup). This is an ongoing battle! Another policy is the maintenance of skirt length (must be below the knee). The P&F support d overwhelmingly the actions of the school to maintain standards.

Next meeting: 30 May 2017

It was suggested that the Executive get together before hand. In addition it was recommended that the Third Term meeting should be held on a Thursday (the P&F traditionally switch the day around to provide a range of days for attendance).



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## St Mary Star of the Sea College Parents & Friends Association Treasurer's Report 2016

It is pleasing to report on another successful year for the P&F in 2016.

We currently have over \$300,000 in our accounts, which gives us considerable scope to continue our help for the College and, of course, the girls.

There are two accounts, both with the Catholic Development Fund. In 2016, the Cheque Account earned interest of \$170, and at year's end held \$107,119.18, while the Term Deposit Account earned \$4,901 and now holds \$196,650.85. Further, the Parent Levy raised funds totalling \$141,502 this year, which allowed us to focus on supporting the College, without the need of continuous fundraising and its demands on P&F time & effort.

In 2016, we helped organise and support a number of significant events at St Mary's, including the Year 7 Welcome Barbeque (\$1,288), the End of Year 10 Function, and the Year 12 Farewell Luncheon, costing us a net \$6,853. Congratulations to the organisers, particularly Scott Sutton & Cathie Martin - great work!

Further support has been provided when opportunities have arisen, including ongoing support to the Science Dept for the annual Science Fair, College clubs and the Kullila Centre.

In conclusion, the P&F accounts are in a very healthy position to continue supporting the college. At year end we had \$303,770 in our accounts to invest in our daughters' futures. While the Executive does not aim to hold onto such large sums, the P&F is looking forward to deploying its financial reserves to continue helping the College & the girls with large & worthwhile projects. As examples, The St Mary College P&F helped fund the new College Cross, new gym equipment, new camping equipment, helped students get to locations as far away as Hawaii & Las Vegas as well as supporting student clubs and activities, as well as Sr Rita's fabulous pastoral care.

As always, the P&F welcomes any proposals from the College staff, students and parents for P&F financial support and encourages direct involvement by parents in the P&F.

After five years as Treasurer and with my youngest daughter preparing for her HSC later this year, this is an appropriate time for me to pass on this role to a successor. It also allows me to be around and help the new Treasurer settle in, ensuring a smooth transition. Finally, I would like to thank all the lovely people I have met through the St Mary College P&F, particularly those on the Executive - past & present, including Susan, Scott, Cathy & Cathie, with a final thank you going to Dr Pitt for his ongoing support for the P&F.

Robert Anderson - St Mary College P&F Treasurer 2012-2017

### 1. Cheque Account (in Dollars)

<b>OPENING BALANCE:</b>			<b>138,931.16</b>
<b>RECEIPTS:</b>	31/3	Interest	58.87
	30/6	Interest	25.26
	30/9	Interest	31.34
	31/12	Interest	54.89
	13/5	P&F Levy #1	47,162.00
	5/8	P&F Levy #2	46,621.00
	7/11	P&F Levy #3	47,719.00
	6/9	Yr12 Grad Lunch #1	13,545.00
	14/9	Yr12 Grad Lunch #2	5,107.00
<b>TOTAL INCOME:</b>			<b>160,324.36</b>
<b>EXPENSES:</b>			



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Cheque No.	Date	Description	Amount
751938	2/3	Yr12 Grad Lunch - Lagoon Deposit	1,000.00
751939	23/2	St Marys College: College Cross, Gym equipment, others	107,216.35
751940	18/3	Yr7 BBQ - Chicko's Chickens	363.80
751941	15/3	Yr7 BBQ - Packaging Direct	112.29
751942	16/3	Yr7 BBQ - Coniston Bakery	243.00
751943	5/4	Yr7 BBQ - Kleraville Butchery	340.00
751944	14/3	Yr7 BBQ - Scott Sutton - reimburse drinks, other costs	84.50
751945	18/3	Yr7 BBQ - Hasties Meals	145.00
751946	17/3	Student Grant - E.F. - Air Cheerleading in Hawaii	240.00
751947	15/3	Student Grant - O.M. - Air Cheerleading in Hawaii	240.00
751948	23/3	Student Grant - X.P. - Air Cheerleading in Hawaii	240.00
751949	21/3	Student Grant - G.B. - Air Cheerleading in Hawaii	240.00
751950	18/3	Student Grant - K.D. - Air Cheerleading in Hawaii	240.00
751951	7/6	St Mary College - Reimbursement of 2015 purchases	46,187.40
759152	20/6	Student Grant - H.R. - Dance Troupe to World C'ships Las Vegas	800.00
759153	22/6	St Mary College - Outdoor Ed Program: Camping Equipment	8,939.00
759154	9/9	Yr12 Grad Lunch - Tonitto's Cakes	540.00
759155	7/9	C. Sutton for Woolworths Vouchers for Sr Rita	1,000.00
759156	22/9	C. Martin: Yr12 Grad Lunch for Lagoon Restaurant Expense	23,800.00
	9/9	Yr12 Grad Lunch Cq Refund	165.00
<b>TOTAL EXPENSES:</b>			<b>192,136.34</b>

<b>BALANCE:</b>	<b>+107,119.18</b>
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## 2. Term Deposit Account (in Dollars)

<b>OPENING BALANCE</b>			<b>191,749.69</b>
<b>RECEIPTS:</b>	24/3	Interest	1,290.76
	24/6	Interest	1,313.73
	26/9	Interest	1,151.22
	28/12	Interest	1,145.45
<b>TOTAL INCOME:</b>			<b>+4,901.16</b>

### WITHDRAWALS:

Cheque No.	Date	Description	Amount
		Nil	0.00
<b>TOTAL EXPENSES:</b>			<b>0.00</b>

<b>BALANCE:</b>	<b>+196,650.85</b>
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<b>TOTAL FUNDS AVAILABLE:</b>	<b>+303,770.03</b>
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**P & F Meeting - Wednesday 22 March**

## *Principal's Report*

The 2017 school year is progressing well, with both students and staff settling in to the new academic year after a busy few weeks at the commencement of term. Our Year 12 girls have had a relatively peaceful start, with the retreat and other events that mean time missed from classes moved to other times of the year. This has allowed the girls to focus on their studies and the ever-increasing assessment requirements. While the girls are coping well, they are just beginning to show the first signs of overload, as they recognise the need for preparation, planning and a dedicated time to complete schoolwork.

The Year 7 students recently spent three days at camp, providing girls with the opportunity to meet new friends, and to see teachers in a completely different light. This group have been the most positive about camp in quite a while. They were enthusiastic and excited on their return to the college and the feedback from participating teachers and parents has been very positive. We had no stories about the hardship involved with eating camp food or a lack of sleep, all we heard from the girls was that they had a fantastic time.

The college is currently preparing for Easter, with beautiful Ash Wednesday services celebrated in each House at the beginning of Lent, wonderful initiatives in place to raise awareness and much needed funds for Project Compassion and various prayer services and liturgies held throughout this season. The senior girls have been very enthusiastic about their Lenten activities and they have generated a lot of interest and competition between the Houses, with an ambitious contribution toward Project Compassion their goal.

Our second year of the MYP is off to an excellent start, with teachers and students in Years 7 and 8 showing enthusiasm for this relatively new program in the college. The teachers new to this program are benefitting from collaboration with our 'pioneer' teachers and we are finding that progress is much faster in the second year. One of the strengths of our approach has been to have half of the MYP teachers from 2016 commence with a new Year 7 cohort, while the other teachers progress into Year 8, providing support and mentoring for new teachers in both year groups.

The college conducted an Open Day and Expo on 2 March, where we welcomed students and parents interested in learning more about the St Mary's community. The families took tours of the college and gained an insight into the education and the variety of activities and the extra-curricular opportunities offered at St Mary's. They were also able to see our facilities in action as they visited the gym, our weights area, the new open plan facilities at the top of D block and our science



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labs, kitchens and library. To say that they were impressed is an understatement. As always, this was a very professionally run day and the feedback was excellent, as parents spoke of the sense of welcome, the confidence and manners of our girls, and the many opportunities that are available to students at the college. You may have noticed the St Mary's ads on radio and TV in recent weeks and we are working on new posters to be placed in local shopping centres. You will also be aware that we have launched a new website that has been a huge success already. This increased visibility keeps St Mary's College firmly in view as people go about the daily tasks of shopping, travelling and relaxing. We provide a positive message that reflects the lived experience of St Mary's girls and this is the best marketing that we can do.

I hope that you and your families have a happy and holy Easter and a well-deserved holiday when it arrives.

Dr Frank Pitt  
Principal



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