

APPLICATION FOR EMPLOYMENT : TEACHING STAFF

- 1 You must complete all fields in this form. If the space provided in any section is insufficient, please attach/send a separate document.
- 2 You must be eligible for a NSW WORKING with CHILDREN CHECK NUMBER (WWCC).
Information on acquiring a WWCC is available at:
<http://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check>
- 3 Include a CV, copies of academic transcripts, proof of accreditation and a covering letter that addresses the essential criteria.
- 4 Applications can be; emailed to stmarys@stmarys.nsw.edu.au; faxed to 02 4229 8555; or posted to The Principal, St Mary Star of the Sea College, Locked Bag 42, Wollongong 2500.

If you have a WCC number, please include it here

APPLICATION FOR THE POSITION OF

PERSONAL DETAILS

Title [Mr Mrs Ms Miss Dr etc]

Surname

Given names

Preferred first name

Residential address

Postal address

Residential phone

Business phone

Mobile

Email address

Date of birth [day/month/year]

Country of birth

Nationality

[If not an Australian citizen, you will be required to provide a copy of your current visa]

Marital status

Religion

SECONDARY EDUCATION

Highest qualification

School

Year completed

TERTIARY EDUCATION [If your application is successful, you will be required to produce official original records]

Qualification gained

Institution attended

Date awarded

TEACHING QUALIFICATIONS [Please list the subjects you are qualified to teach]**EMPLOYMENT IN TEACHING**

Current teacher classification/level

Total number of years teaching

School	Position	Subject area	Year	Number of terms	Part or full-time
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RELIGIOUS EDUCATION QUALIFICATIONS

Qualification gained

Institution attended

Date awarded

NSW INSTITUTE OF TEACHERS

New scheme teachers (newly-graduated teachers, interstate and overseas teachers) intending to teach for the first time in NSW from 1 October 2004 must complete the NSW Institute's **Form A**. Qualified teachers (also deemed new scheme teachers) returning to teaching in NSW after an absence of five or more years must complete the Institute's **Form B**. The forms can be downloaded from the website www.nswteachers.nsw.edu.au.

Are you a member of the NSW Institute of Teachers? Yes No

If you are a member, please provide your membership number

What is your accreditation level?

If you cannot provide a membership number, please indicate the reason below:

I was qualified and teaching (BOS subjects) in NSW,
some time in the five years before 1 October 2004

My application is now with the Institute

I am unaware of the Institute and its requirements

I will be joining the Institute with this application

OTHER TRAINING/QUALIFICATIONS

Qualification gained

Institution attended

Date awarded

OTHER EMPLOYMENT [employment not in teaching]

Institution

Occupation

Dates

PROFESSIONAL ASSOCIATIONS OF WHICH YOU ARE A MEMBER

HEALTH AND EMPLOYMENT

Applicants are asked to complete all of the health and employment declaration and to provide any supporting or explanatory material. The information is necessary in order to assess each applicant's eligibility for employment. This information is confidential.

Details required include the nature of a health condition, past and/or present treatment, and full name of the doctor or specialist consulted.

1. Do you have any current health problems which may impact on your capacity to carry out the duties of the position, including student supervision and co-curricular duties? Yes No

If yes, please provide details.

2. Are you taking regular medication prescribed by a medical practitioner which may impact on your capacity to carry out the duties of the position? Yes No

If yes, please provide details including medication, reasons for use and dates.

3. Have you in the last three years had 10 or more consecutive days leave for sickness? Yes No

If yes, please provide details, including dates.

4. Have you ever suffered from any mental or emotional disorders, including anxiety or a depressive state, which requires medical support? Yes No

If yes, please provide details, including dates.

5. Do you have any significant vision, voice or hearing loss or impairment? Yes No

If yes, please provide details, including dates

6. Have you ever been rejected or deferred as medically unfit for service in the armed forces, for life insurance, for permanent appointment to a public sector position or to participate in any superannuation scheme? Yes No

If yes, please provide details, including dates.

7. Have you had any surgical operation, a serious accident or any serious medical condition not otherwise mentioned that requires hospitalisation and may impact on your capacity to carry out the duties of the position? Yes No

If yes, please provide details, including dates.

8. Have you ever been a recipient of workers' compensation payments or benefits (wages, medical expenses or injury lump sum redemption)? Yes No

If yes, please provide details, including dates and in which State

NOMINATED PROFESSIONAL REFEREES [to include current/most recent employer]

Name	Organisation	Position	Telephone number
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DECLARATION

- All appropriate documentation is available if requested.
- I understand that if further medical information is required I may be asked to give written authorisation for St Mary Star of the Sea College to seek relevant medical information.
- I acknowledge that any willful suppression or inaccuracy of information contained in this document may result in non-acceptance of this application and/or termination of employment.
- I understand that St Mary Star of the Sea College reserves the right to contact any previous employer other than the referees nominated above.

Signed

Date

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* Please open document in Adobe Acrobat to use submit button, alternatively save as PDF and attach to email with supporting documents