

JOB SPECIFICATION

School Counsellor

Temporary, Part-time (0.6 FTE): Term 1, 2022

St Mary Star of the Sea College is a Catholic Girls' Secondary School in the Good Samaritan tradition, which recognises and respects the dignity and individuality of each person within our multicultural community. We strive to develop each student's capabilities through a variety of high-quality learning experiences while promoting the freedom and love of learning. All members of staff have a responsibility to foster in their students and in their colleagues the rich tradition of Catholic values and education in the Good Samaritan/Benedictine tradition.

As a community of faith, Good Samaritan Education (GSE) is deeply rooted in the Benedictine spirituality gifted to us by the Congregation of the Sisters of the Good Samaritan. The Rule of Benedict, written over 1500 years ago and lived by the Sisters for over 150 years in Australia, underpins GSE's commitment to the ministry of Catholic education. This commitment is further inspired by the Parable of the Good Samaritan (Luke 10:25-27) and gives witness through the engagement of the schools with the ministries and works of the sisters.

As a member of Good Samaritan Education, St Mary Star of the Sea College continues to be guided by the Good Samaritan Philosophy of Education and shaped by its commitment to the values of our spiritual tradition, including stewardship, mutuality, prayer, hospitality, humility, discernment, justice and peace.

All roles within the College reflect an understanding of the policies which govern the administration and structures of College management, including Care and Protection of Students, Crisis Management and Privacy. It is an expectation that all members of staff, while acknowledging the authority and responsibility of middle management and the Executive, would work together cooperatively at all times to achieve the best outcomes for all members of this Good Samaritan College community.

POSITION OBJECTIVE

To provide effective counselling services and work to actively support the overall wellbeing of students.

KEY ACCOUNTABILITIES

- Provide one-on-one counselling to students
- Utilise evidence based, short term counselling interventions
- Conduct risk assessments, safety planning and care for students at risk
- Liaise with staff and supporting parents about safety, risk of harm concerns and general wellbeing considerations of students

- Liaise with students, their families and relevant external professionals as appropriate, to provide support to meet identified needs of students
- Maintain confidential client notes
- Attend regular meetings with the Counselling and Pastoral teams, the Dean of Pastoral Care and the Principal
- Other duties as directed from time-to-time.

KEY COMMUNICATIONS

- The School Counsellor works with other Kulilla staff, the College Executive, Wellbeing Team and teachers of St Mary Star of the Sea College to provide a professional counselling service.
- The role requires the establishment of positive working relationships with students Years 7-12 and their parents/carers.
- The role requires maintaining effective networks with relevant external professionals.

ESSENTIAL CRITERIA

- Recognised formal qualification in Psychology, Social Work or Counselling
- Strong communication and interpersonal skills with a focus on exceptional customer service
- Experience in identification, formulation, and counselling of students
- Ability to develop positive relationships with students in Years 7-12 and their families
- Ability to work as a positive team member in a multi-disciplinary team
- Ability to work proactively in supporting the general wellbeing of students
- Professionalism and discretion at all times in relation to confidential matters
- Flexibility and commitment to the provision of a high standard of professional care

Applications close 5pm Thursday, 2 December 2021

TO APPLY: Please submit the following to: employment@stmarys.nsw.edu.au

1. Completed application form (Admin/Non-Teaching Staff) – accessed via www.stmarys.nsw.edu.au/our-college/employment
2. Current CV and
3. Covering letter (1-2 pages) outlining your interest in the role and how your skills and experience meet the essential criteria